

Kristin Boluch, A.B., M.A., Ph.D.

Resourceful academic with skills proving decades of successful outcomes and productive relationships. Motivated to support students in attaining their educational goals, and to facilitate excellent English language abilities. Proficient in writing and editing skills and data management necessary to analyze, develop, and produce various projects and documentation. Wonderful team player who remains a student of ideas, technology, and academic inquiry.

Contact

E-mail

kboluch@gmail.com

Website

kristinjb.com

Skills

Strong English language skills

Excellent oral and written communication

Instructional techniques

Performance evaluation

Modern classroom technology

Lecturing/lesson planning

Classroom management

Differentiated/individualized instruction

Academic advisement

Student mentoring

Academic counseling

Project management

School administration

Work History

2009 - 2020

Adjunct Assistant Professor/Lecturer

Borough of Manhattan Community College, New York, NY

- Designed reading class and delivered literary analysis, vocabulary development, summary writing, to meet course requirements.
- Designed critical thinking syllabus: argument foundations and development, academic writing and research skills, research essay writing to improve student academic competencies.
- Collaborated with departmental administration and colleagues for development and assessment of materials, classroom needs, and recommendations.
- Advised students in academic matters in the classroom for success in the classroom.
- Designed and delivered class instruction to meet course competencies; assessed data at end of term.
- Collaborated with service departments and personnel, and referred students for support.
- Used technology to deliver material expediently; shifted online during pandemic quickly with strong platform development.

2000 -

Contractor

Current

Self-employed

- Produce and edit various material, including medical reports, academic papers, writing projects.
- Build strong relationship/negotiate with clients.
- Transcribe reports and correspondence; edit for form, style, grammar.
- Create list of macro database material for deployment.
- Collaborate closely with clients to better understand project scope.
- Create and improve resources and technology to facilitate consistent documentation.

2005-2007

Academic Advisor

Higher education practices
knowledge

Examination administration

Recordkeeping

Proofreading and editing

Student records management

American literature scholar

Technology

Microsoft Office: Word,
PowerPoint, Excel

Blackboard

Starfish

Google Docs

Microsoft Teams

Zoom/video platforms

Adobe

Xodo PDF reader

HTML/CSS basics,
Wordpress

Cloud technology

PeopleSoft Instructional
techniques

Various software programs

Stony Brook University, Stony Brook, New York

- Advised students regarding English Department policies and processes, course requirements, graduation procedures, enrollment options, etc.
- Answered student inquiries and resolved problems related to curriculum and course prerequisites.
- Managed database/information management software/Peoplesoft.
- Worked closely with Director of Undergraduate Studies as needed.
- Managed complaints and worked with students to find positive resolutions.

2001-2003

Adjunct Instructor, English Department

Suffolk University, Boston, Massachusetts

- Created syllabi and class content for courses in reading, analyzing, and writing about literature.
- Led students in lively and engaging discussions, group work, collaborative learning.
- Worked with individual students to target individual competencies.
- Implemented departmental guidelines and met regularly with administration to assess student data and review planning.

2001-2003

Adjunct Instructor/Bridge Program Director, English Department

Art Institute, Boston, Massachusetts

- Taught introductory composition courses, creating all material and leading class.
- Administered Bridge Program for students in need of academic assistance.
- Met regularly with administration and committee to review student progress and plan for individual programs.

Education

- 2014 **Ph.D.: English [American Literature]**
Stony Brook University - Stony Brook, NY
 Nineteenth Century American Literature/Narrative Theory
- Coursework in American Literature, Realism and Modernism.
 - Dissertation: “Alcohol, Public Perception, and Narrative Design in Nineteenth Century American Literature.”
 - Received Mellon Foundation Grant, 2010.
 - Elected Vice President for English Graduate Student Association in 2005.
 - Elected Treasurer for the EGSA in 2006.
 - Served as Director of the English Graduate Student Conference in 2006.
 - Graduated with 3.92 GPA
- 2001 **M.A.: English [Composition Studies]**
Northeastern University - Boston, Massachusetts
- Coursework in Composition, Rhetoric, and Linguistics.
 - Graduated with 3.952 GPA
- 1988 **Bachelor of Arts: English**
Amherst College - Amherst, MA
- Major in English studies and literature
 - Course work in the humanities including psychology, political science, history
 - Graduated with 3.3 GPA

Miscellaneous

- 2020-2021 **National Organization for Women:**
 Brooklyn/Queens NOW; volunteer. Member of Committee for vetting primary candidates, 2021 election. Helped to created candidate questionnaire, attended interviews, selected nominees.

Presentations/Publications (selected)

- 2021 **Northeast Modern Language Association:**

“Challenge and Concession: Temperance Narratives and the Early Woman’s Rights Movement.” 52nd Annual Conference (online), March 13, 2021.

2018

Stephen Crane Studies:

"Narrative Construct and *George’s Mother*: Temperance Rhetoric Repurposed by the Novel." *Stephen Crane Studies*, Vol. 23: 1-2 (2018): 54-68.

2015

American Literature Association:

“*Crane’s Temperance Battle Fictionally Repurposed: Narrative Construct and George’s Mother.*” 26th Annual Conference, May 23, 2015.

The Poe Studies Association:

“‘*You, Who So Well Know the Nature of My Soul*’: *Edgar Allan Poe, Intoxication, and Public Perception.*” Fourth International Conference, February 28, 2015.

2014

Doctoral Dissertation:

“*Alcohol, Public Perception, and Narrative Design in Nineteenth Century American Literature.*” Stony Brook University, ProQuest LLC, UMI 3631287